

The Federal University Of Technology, Akure

P.M.B. 704 Akure, Ondo State, Nigeria

Registration of Consultants

INTRODUCTION

The Federal University of Technology, Akure (FUTA) wishes to register qualified Consultants in the following areas

- Architecture
- Quantity Surveying
- Civil/Structural Engineering
- Electrical/Mechanical Engineering for different projects of the University.

A. Eligibility Criteria:

Intending Consulting Firms must submit the under listed verifiable documents:

- Evidence of Incorporation and Registration with CAC
- Profile of Firm including ownership structure and management
- Names and CVs of Team Leaders and Professional Staff including copies of certificates of individual experience
- Evidence of technical competence covering the range of services
- Audited Account for the past three (3) years

- Copy of VAT registration and evidence of VAT remittances
- Evidence of registration of Principal Partner with relevant professional regulatory body e.g. ARCON, COREN, as appropriate
- Evidence of projects executed over the last five (5) years with copies of letters of commission/engagements
- A sworn affidavit disclosing whether or not any officer of the University is a former or present Director, Shareholder or has any pecuniary interest in the company.

Consultants will be registered based on the quality of their submissions and qualification in accordance with the procedures set in Public Procurement Act 2007 of the Federal Government of Nigeria.

B. Submission

Eligibility documents arranged in the order listed above are to be submitted in Five (5) copies, A4 size, paged and neatly bound and sealed in an envelope marked "Registration of Consultants" on the top right-hand corner with the name of the company written on the reverse side of the envelope and addressed to:

The Registrar

Federal University of Technology, Akure,

P.M.B.704, Akure,

Ondo, State.

All submissions should reach the above mentioned not later than **6th November, 2012.**

Signed

Dr (Mrs) M.O. Ajayi

